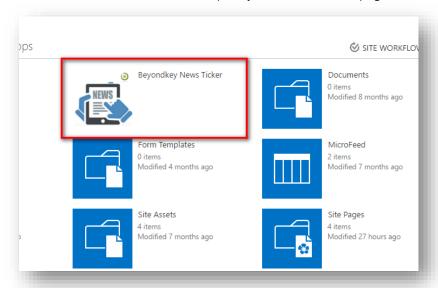


# News Ticker Installation and Configuration Instructions.

#### Installation

- 1. You can install the app directly from the App Store from this URL
- 2. You can trial the app freely for 60 days.
- 3. To install the app you need a Microsoft account. Not office 365 account.
- 4. Once installed, it will show up on your Site Contents page.

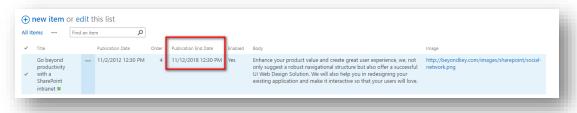


# Configuring the app

- 1. Click the icon to open the apps landing page.
- 2. Click on **Modify News Data** icon to open the list containing the News Items



3. Make sure to have at least 1 valid/non expired item in your list



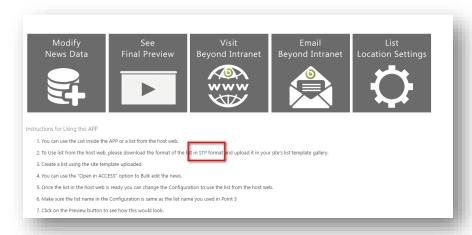


4. Check the Final Preview of your News Ticker items By Clicking on See Final Preview icon

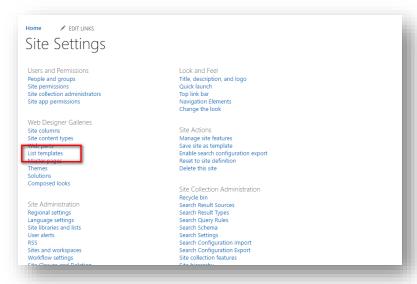


### Creating a News list on the host web

1. Click the STP link on the Instructions page

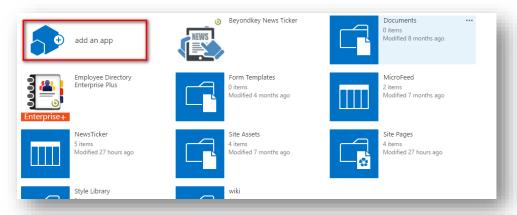


- 2. This should download a file with **.STP** extension
- 3. Go to Site Collection Settings and look for the link that says List Templates

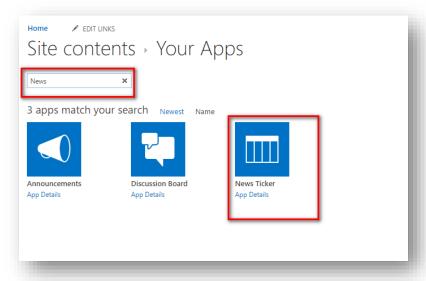




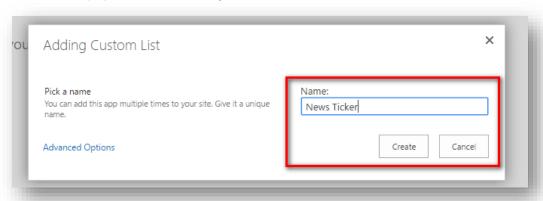
- 4. Open the **List Template Gallery** and Upload the STP file you downloaded in step 2.
- 5. Go Back to Site Contents page and click on Add An App button



6. Type **News** in Search box on the next page, Click the News Ticker list template



7. On the pop, Enter a name for your list, make a note of this.



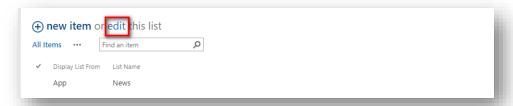


### Connecting to the List on the Host Web

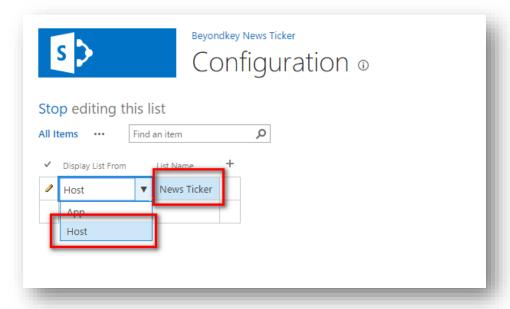
1. On the app landing page, click the icon that says List Location Settings



2. A new Configuration list should open, Click edit this list



3. Switch to **Host** in the Display List From and Enter the name of the list you created in the previous section

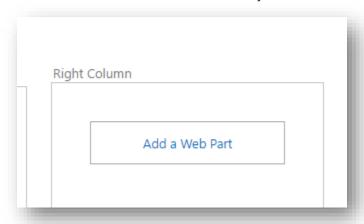




4. Click See Final Preview to check if your list is connected.\

# Adding the News Ticker Add-in on SharePoint Page

- 1. Edit the page where you want to add this Add-in
- 2. Click on Add a Web Part in the Zone where you want to add



3. Look for the News Slider in the Apps category





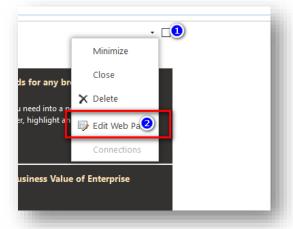


4. A slider with the selected news items should start



## Changing theme and Display Settings

- 1. Once the app has been added on a page, you can change the theme and appearance of the app.
- 2. Click on the Edit web part to open the web-parts settings





3. Use the custom properties to change the height, width, slide interval, news per page, theme color, width of the slider

